



MCA SAFETY COMMITTEE CHARTER

A. PURPOSE:

The purpose of the Safety Committee is to maximize the safety and security of residents, property owners and commercial enterprises within The Meadows. To always be vigilant, aware and responsive to all types of safety and security issues that may occur. And to educate and encourage community participation by all residents in recommended safety and security measures.

B. RESPONSIBILITY:

The Safety Committee will hold monthly meetings and in keeping with the 1992 MCA Articles of Incorporation, shall conform to the By-Laws as written under Article IX paragraph 6;

1. Monitor and review the daily incident reports and performance of the employed security staff.
2. Review security procedures and recommend changes in operating policy as needed.
3. Recommend policy and procedures for emergencies involving the safety of Meadows residents.
4. Cooperate with regional law enforcement agencies.

Also, in addition to the above:

5. Gather; analyze accident rates and traffic statistics. And use this information to continually improve vehicular, pedestrian and overall traffic safety throughout The Meadows community.
6. Record minutes of all meetings that have a quorum.
7. The Chair will attend all MCA Board meetings and submit a detailed report of all safety and security issues discussed at the monthly Safety Meeting.
8. The Chair will write a safety report to inform the residents of The Meadows community of all safety and security issues. This report should be published monthly in the Meadoword.

C. COMMITTEE ORGANIZATION:

1. The Safety Committee shall be comprised of a Chair, Vice Chair, and a resident body of at least 3 other members with the maximum number of members determined by the Chair.

2. The Chairperson shall be nominated by the MCA President, confirmed and appointed by the MCA Board of Directors and serve at the discretion of the President.
3. The Vice Chair shall be selected by the current Safety Committee Chair.
4. As provided by the MCA By-Laws, the Safety Committee shall have the power whenever necessary to appoint an ad hoc or sub-committee from their membership and may delegate to any such sub-committee any powers, duties or functions.
5. The Chair will evaluate potential candidates for acceptance as a Safety Committee member. When there is a vacancy on the committee or committee necessity, the Chair will recommend the new candidate to the President.
6. The Safety Committee will welcome the Sarasota Sheriff's Crime Prevention Officer to each of their meetings.
7. The Safety Committee will be given detailed monthly reports from The Meadows G4S Security Chief along with any other pertinent safety issues and incidents.

D. TERM:

The Chair will have a 3-year term. All other committee members have no term limits

E. RELATIONSHIP TO THE BOARD:

The MCA President will assign a member of the Board of Directors to act as Board Liaison to attend all Safety Committee meetings. The purpose of the Board Liaison is to ensure open and current communication between the committee and the Board of Directors and also to facilitate requests from the committee to the Board as well. The liaison is not a member of the committee, has no committee vote, and exercises no direct supervision. The Board Liaison will attend all committee meetings as scheduled.

F. RELATIONSHIP TO MANAGEMENT:

The MCA General Manager will attend all Safety Committee meetings; report to the committee all projects, issues, conditions and also make recommendations that may have an impact on the overall safety of the community.